

Thunder Area Soccer Kids

Seymour, Wisconsin

Constitution and Bylaws

Article I - Name

The name of the organization shall be "Thunder Area Soccer Kids" and will be referred to as "TASK" or "the association" in this Constitution and Bylaws.

Article II - Purpose and Territory

The purpose of this organization shall be the supervision and promotion of soccer in the areas served by the Seymour Community School District and surrounding areas. This organization is organized exclusively for charitable, educational, religious or scientific purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code.

Article III - Affiliation

TASK is an affiliate of the East Central District (ECD), the Wisconsin Youth Soccer Association (WYSA), the Wisconsin Soccer Association (WSA), the United States Youth Soccer Association (USYSA), the United States Soccer Federation (USSF) and the Federation Internationale de Football Association (FIFA). Operation of TASK will be consistent with the policies and procedures set forth by these affiliated organizations.

Article IV - Headquarters

The headquarters of this organization shall be in the City of Seymour, Wisconsin

Article V - Membership

All officially rostered head coaches, assistant coaches, members of the Board of Directors and parents of players registered with and participating in the activities of TASK, will be considered members of the association.

Article VI - Executive Board

Section 1 - Members. The Executive Board shall consist of the offices of President, Vice-President, Secretary, Treasurer and Registrar. Each member will be elected by the membership to serve a two (2) year term.

Section 2 - Nominations. To be placed on the ballot for the election of officers at the Annual General Membership Meeting, candidate shall submit their declaration in writing to the TASK Secretary, at least ten (10) days prior to the November General

Membership Meeting. The Secretary shall prepare the Ballot for the annual election. Write-in votes shall be accepted.

Section 3 - Election. Members shall elect an Executive Board at the Annual General Membership Meeting, to be held before December 31 each year. Election of President, Secretary, and Registrar to be held in even-numbered years, and election of Vice-President and Treasurer to be held in odd- numbered years. Each member of TASK shall have one (1) vote, which must be cast in person.

Section 4 - Term Limits. The term of office shall be limited to three (3) consecutive terms in any office position.

Article VII - Board of Directors

Section 1 - Members of the Board of Directors. The Board of Directors shall consist of the Executive Board, Coaching Coordinator, Fundraising Coordinator, Equipment Coordinator, Academy Director.

Section 2 - Responsibilities. The business affairs of TASK shall be managed by its Board of Directors. In matters of policy, programs and expenditures of funds, voting shall be done by vote of the Board of Directors, each having one (1) vote, which must be cast in person. The Board of Directors shall have the power to review, ratify, alter or reject decisions and policies of the Executive Board, or of any other committee, or any person or persons acting for this organization, and shall investigate and correct unfavorable situations and conditions within TASK. When necessary, the Board of Directors shall discipline its members through suspension or expulsion for violations of the rules of this organization or our affiliates, and shall be responsible for enforcement of the bylaws and policies of the association. Vacant position responsibilities will be appointed by the President as needed.

Section 3 - Decisions. Decisions will be arrived at by an affirmative vote of a majority of Board members present. In all matters which come before the Board of Directors lawfully assembled, each member shall have one (1) vote, which must be cast in person. No person shall have more than one (1) vote on any matter, and the President shall only vote when it is required to break a tie vote by the Board of Directors.

Section 4 - Termination of Board Membership. Membership of the Board of Directors may be terminated by resignation or expulsion. Any member of the Board of Directors may be expelled by a two-thirds (2/3) majority vote of those Directors present at any Directors or General Membership Meeting, when it is the opinion of the Board of Directors that the best interests of the association will be served by such action.

Article VII - Duties of the Board Members

A) Executive Board

Section 1 - President. The President Shall:

- Be the principle officer of the association, subject to the control of the Board of Directors.
- Supervise and administer the business affairs of the association.
- Preside at and set agenda for all meetings of the general membership or the Board of Directors.
- Make appointments to the Board of Directors, as provided for within these Bylaws.
- The President will be responsible for serving as the principal representative for the classic program at all state and regional meetings as well as ensure the needs of the classic program are addressed.
- The President will be responsible for serving as the principal representative for the recreational program at all state and regional meetings as well as ensure the needs of the recreational program are addressed.

Section 2 - Vice-President. The Vice-President shall:

- Fill any vacancy in the offices of President in the event the office becomes vacant during the term.
- Assume the duties of the President in the absence of the President, and when so acting have all the powers and be subject to all the restrictions of the office.
- Carry out other duties incident to the office of Vice-President, directed by the President, or as assigned by the Board of Directors.

Section 3 - Secretary. The Secretary shall:

- Give proper notice of all association meetings.
- Record and keep minutes of all meetings of the membership, both general and Board of Directors.
- Maintain an Official Minutes Book.
- Carry out other administrative duties incident to the office of Secretary, or as assigned by the Board of Directors.
- Assume the duties of the President and/or Vice-President in the absence of either of the officers.

Section 4 - Treasurer. The Treasurer shall:

- Maintain all financial accounts of the association.
- Prepare papers regarding the association's tax-exempt status.
- Prepare the Annual Financial Report.

- Present books and the supporting documentation for the Annual Financial Audit.
- Assist the Board of Directors in preparing a proposed budget.
- Provide that all accounts be paid by check, and ensure that checks of five hundred dollars (\$500) and over bear the signature of both the President and the Treasurer.
- Carry out other duties incident to the office of Treasurer, or as assigned by the Board of Directors.

Section 5 - Registrar. The Registrar shall:

- Be responsible for registration and records and documents relating to registration.
- Be responsible for forming teams, using guidelines set forth by the Board of Directors and our affiliates.
- Be responsible for team and player registration and the related documents required by the District Registrar.
- Carry out other duties incident to the office of Registrar, or as assigned by the Board of Directors.

B) Directors

Section 1 - Coaching Coordinator. The Coaching Coordinator shall:

- Be appointed by the President as soon as possible after the annual election of officers.
- Be responsible for recruiting and organizing the association's coaching staff.
- Assist coaches in their certification efforts, as necessary.
- Maintain documentation on the association's coaching staff including, but not limited to, Coach Applications, Incident Reports, and parent or player complaints.
- Represent the association's coaching staff in issues concerning them.
- Assist the Board of directors in assembling the annual Coaches Information Packet
- Carry out other duties incident to the position of Coaching Coordinator, or assigned by the Board of Directors.

Section 2 - Fundraising Coordinator. The Fundraising Coordinator shall:

- Be appointed by the President as soon as possible after the annual election of officers.
- Head up the fundraising efforts of the association, including concession stand scheduling and operations.
- Maintain documentation of association fundraising efforts, and provide this documentation to the Treasurer in a timely fashion.
- Chair any fundraising committee, and appoint its members, subject to the approval of the Board of Directors. The Board of Directors, by majority vote, has the authority to establish or dissolve any and all committees at any time.
- Carry out other duties incident to the position of Fundraising Coordinator, or assigned by the Board of Directors.

Section 3 - Equipment Coordinator. The Equipment Coordinator shall:

- Be appointed by the President as soon as possible after the annual election of officers.
- Be responsible for all the association's equipment, its distribution, and its return.
- Keep an accurate inventory of the association's equipment and its condition.
- Assist the Board of Directors in the selection of equipment to be purchased by the association.
- Assist the Board of Directors in the process of preparing a budget for equipment purchase or replacement.
- Carry out other duties incident to the position of Equipment Coordinator, or assigned by the Board of Directors.

Section 4 - Academy Director. The Academy Director shall:

- Facilitate the special activities associated with the academy soccer program, including but not limited to scheduling of tryouts.
- Assist in recruiting team managers and additional coaches for the academy program, helping with any certifications required.
- Assist the Board of Directors in the process of preparing a budget for the select teams.
- Act as a liaison between TASK and the WYSA region for academy programming.
- Carry out other duties incident to the position of Academy Director, or assigned by the Board of Directors.

Article IX - Meetings

Section 1 - Meeting Schedules. All Board of Directors and General Membership meetings shall be scheduled by the President. Emergency meetings may be requested by any Board member, and will be scheduled by the President.

Section 2 - Frequency. The frequency and timing of meetings shall be determined by the President, depending on the urgency of the business to be conducted. At least one (1) General Membership Meeting will be held per year.

Section 3 - Notice of Meetings. Notice of any meeting will be given at least forty-eight (48) hours in advance by the President or Secretary of the Board of Directors.

Section 4 - Rules of Order. All meetings of TASK shall be conducted in general accordance with Roberts Rules of Order.

Section 5 - Quorum. A quorum shall be constituted by a minimum of five (5) members of the Board of Directors.

Article X - Vacancies

Vacancies in Board of Directors positions after the annual election of officers shall be filled by the President's nomination of candidates to fill vacancy, with confirmation by affirmative vote of the majority of members of the Board of Directors. The sole exception is if the position of President is vacated during a term. In this situation, the Vice-President assumes the role of President and nominates a candidate for the position of Vice-President.

Article XI - Committees

Committees may be formed by the Board of Directors at any time to deal with specific situations that arise during the course of business of the association.

The following committees are established as standing committees:

- Nominating Committee. The duties of this committee are to speak at least one (1) nominee for each elected office to be filled at the annual election of officers. The committee should strive to find a minimum of two (2) candidates for each position.
- Publicity and Public Relations Committee. The duties of this committee are to handle all association publicity, both within the club and through the local media and the compilation and editing of the association's newsletter. The committee shall also be responsible for maintain the content of the organizations website.
- Audit Committee. The duties of this committee include the completion of the Annual Financial Audit, and the related documentation.
- Competition Committee. The duties of this committee include mediating intraclub and interclub disputes involving coaches, players or parents. The committee shall also review all Incident Reports filed and resolve those issues, when requested by the Board of Directors.

Article XII - Amendments

The Board of Directors, by a vote of two-thirds (2/3) of its general membership present at an annual general membership meeting may amend or repeal any or all of the bylaws of the association or provisions in the constitution.

Article XIII - Representation

Section 1 - No dispute, claim, protest or appeal shall be presented to or defended in this association, except by an association member in good standing.

Section 2 - No attorneys may be brought into a dispute, unless they are directly involved in the dispute.

Section 3 - No legal action may be initiated by any player, team, coach, or any other association member, unless and until all other avenues of recourse have been exhausted within the association.

Article XIV - Unspecified Matters

The Board of Directors is fully empowered to decide on all matters not specifically provided for in the Bylaw or the TASK Procedures Manual.

Article XV - Dissolution of Association

Upon dissolution of the association, the Board of Directors shall, after paying or making provisions for the payment of all liabilities of the association, transfer ownership of all of the assets of the association to any successor youth soccer association serving the Seymour Community School District. In the event no new youth soccer association has formed, the Board of Directors will donate any assets that will be useful to the Seymour Community School District. Any remaining assets may be sold to other local soccer clubs in the area, with the cash proceeds being donated to the Seymour Community School District soccer program. Any assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principle office of the association is then located exclusively for such purpose or to such organization or organizations, as said court shall determine.

